To order a U.S. flag flown over the United States Capitol:

- Complete and print the <u>flag request form</u>.
- Checks for payment of all flag orders (see below) should be in the exact amount, made out to: Debbie Halvorson Office Supply Account
 - Mail flag request form(s) and check to:

Office of Rep. Debbie Halvorson 1541 Longworth HOB Washington, D.C. 20515

- Allow at least 6 weeks for processing.

If you choose to have your flag flown over the United States Capitol, please follow the instructions on the flag request form accordingly. If you have multiple flags to fly, they must all be flown on the same date. If you have multiple flags to fly on the same date, and you would like different names and/or occasions to appear on each certificate, please leave the name and occasion information below blank, and use a separate document to enclose that information.

Care of the Flag

Most outdoor flags can be washed in mild detergent and thoroughly rinsed. Indoor and parade flags should be dry-cleaned. Damaged flags can be repaired and utilized as long as the overall dimensions are not noticeably altered. American Legion Posts and local governments often have facilities to dispose of unserviceable flags. Store your flag in a clean, well ventilated area.